



Transportation of Northern Tier Crews

Northern Tier Crews travel under the leadership of their own adult leadership. Parent notification of travel emergencies or delays will be communicated directly by the adult leader to the parents. Northern Tier would only have details on emergencies/delays should those adult leaders notify us.

Once crews arrive at Northern Tier, those crews may have a shuttle to and/or from a pick-up point. In this case, a staff member would drive the shuttle. Crews have a Northern Tier staff member with them while they are on the trail, however it is still the crew adult's responsibility to supervise their crew members at pick-up, while on base or at drop-off points.

The following procedures are in place for all Northern Tier shuttles:

1. Safety briefing at vehicle before loading.
2. Fasten seat belt including shoulder harness while in the vehicle. Vehicles will not be started unless this is done by all participants in the van.
 - a. Hand and feet in vehicle at all times
 - b. Adult supervision of their crew for any disciplinary action if needed.
3. In the event of an Emergency:
 - a. Stop the vehicle.
 - b. Perform first aid if needed and contact 911.
 - c. One adult supervises and removes non-injured participants to a safe area, stay with them and awaits emergency personnel.

Transportation of Individual Programs Participants

Northern Tier offers a few programs where individuals arrive without their own adult leadership. These programs are called individual programs. The following programs are included in that category: Lone Voyage, OA Wilderness Voyage and Canadian Odyssey, Forest Corps, Okpik Individual Programs.

Transportation rules will not change for these programs, however extra effort will need to be made to ensure Youth Protection policies are followed while transporting these participants.

Clear communication is key to success in getting our individual program participants safely to Northern Tier.

- 30 days prior to arrival everyone will receive a phone call from Northern Tier to confirm details of their trip and answer any questions. Shuttle arrangements should be confirmed during this phone call.
- 7 days prior to arrival at Northern Tier, participants on the shuttle will receive an email from Northern Tier with specific information on location to meet and cell phone number of the shuttle driver.
- Should an incident occur during travel, parents will be promptly notified by Northern Tier staff.
- Northern Tier staff can be reached at 218.365.4811 with any transportation questions or concerns.