

STAFF JOB PROFILE

JOB TITLE: OKPIK HEAD MUSER

JOB SUMMARY:

1. Is a key member of the Northern Tier OKPIK Management Team. Needs to be alert to any opportunity to improve the program and management decisions of Northern Tier.
2. Is directly responsible for all aspects of the dog sledding program including but not limited to: communication and coordination with contracted dog vendor(s) all care for dogs, running dogs, training other staff and participants about dogs, training dogs and dog first aid.
3. Serve as a Scouting role model for crews and exemplify the high ideals of the Boy Scouts of America in all interpersonal relationships.
4. Supervise mushing interpreters.
5. As a member of the management team, work with the Trail Staff to provide to the crew and the crew advisor the resources to achieve the objectives of the crew.
6. Participate in the opening and closing programs.

PRINCIPAL RESPONSIBILITIES:

1. Lead Musher Camps and Dog Sledding Treks into the backcountry for a minimum of two nights.
2. Learn and share all training provided by the Northern Tier National High Adventure Programs including the wilderness use policy.
3. Provide for participant and staff safety around dogs and sleds.
4. In conjunction with the OKPIK Director assign and coordinate mushing interpreters as needed and appropriate for the dog sledding programs and the OKPIK program as a whole, coordinate time off and perform ongoing evaluation of their job performance
5. Communicate with the dog contractor on a weekly basis / as needed.
6. Present the OKPIK Cold Weather Camping Program and philosophy effectively to the participants.
7. Train participants in proper use of winter equipment and report missing or damaged items at check in.
8. Act in conjunction with the crew advisor in all matters of health and safety. Respond in an appropriate manner in an emergency situation. Use proper two way radio procedures and follow evacuation procedures.
9. Work in cooperation with the rest of the OKPIK Management Team to ensure that all facets of the operation are performed smoothly, efficiently and effectively.
10. Evaluate the crews so that programs can be planned to fit the abilities, needs and desires of the crew members.
11. Seek and act on opportunities to evaluate and improve the OKPIK Cold Weather Camping Program.
12. Perform other duties as assigned by the Base management. These duties may include such things as trail clearing, dishwashing, maintenance projects, custodial work, helping in other departments and other projects as needed.

QUALIFICATIONS:

1. Previous Northern Tier Experience.
2. Must have current certification in CPR and Wilderness First Responder.
3. Have the ability to understand direction and work with base management with minimal supervision.
4. Must be comfortable around dogs.
5. Ability to complete Musher Training through contracted dog vendor(s).
6. Friendly and customer service oriented with leaders and staff.
7. Ability to obtain proper certification to operate a snowmobile.
8. Ability to supervise other staff.
9. Successfully complete OKPIK Staff Training.
10. Provide a completed BSA Health and Medical Record.
11. Maintain a current and valid driver's license in your state of residence and complete your appropriate base driver's training course.
12. Have the ability to look ahead and forecast needs.
13. Register as a member of the Boy Scouts of America.

POSITION REPORTS TO: OKPIK Director

Signature

Print name

Date