

STAFF JOB PROFILE

JOB TITLE: Brigade Leader Interpreter- Ely

JOB SUMMARY:

1. Serve as staff trainer and resource person. Teach interpreters their role in the on-base and on-trail program. Using the “Swamper Syllabus” train the new staff in teaching the basic outdoor skills to their crews. Evaluate new staff in conjunction with other brigade leaders and TSM.
2. Provide leadership to assist the Trail Staff Management (TSM) team with managing work projects while on base for extended periods.
3. Serve as a senior program Interpreter.
 - Act as a specialist and resource person to the crew on all aspects of the canoe trip. This includes, but is not limited to: packing and preparation for trip, food handling, navigation, safety, history, fishing and ecology.
 - Develop the leadership of the youth crew leader and work with the crew advisor to achieve the objectives of the crew.
 - Act in conjunction with crew advisors, as the on-the-trail decision maker in matters of health and safety. Use good judgment in making decisions.
4. Respond in an appropriate manner should an emergency arise. Know and use proper two-way radio procedures and keeps radio transmissions to a minimum.

PRINCIPAL RESPONSIBILITIES:

1. Serve as a Scouting role model for crews and other staff. Act as a staff leader and member of the trail staff training team. Leads a “brigade” of staff with another brigade leader. Primary responsibility is to ensure the brigade attends all on-base training sessions, monitor their brigade and offer supplemental training in conjunction with the TSM Staff, act as brigade trainer during the training trip (“swamper”) using the “Swamper Syllabus” as the training guide, in conjunction with the other brigade leaders and TSM Staff evaluate the staff at the end of the “swamper” and recommend assignments and supplemental training.
2. Provide staff leadership, assist in post trip staff debriefing sessions and mentor staff as needed. Help with ongoing training as needed.
3. In conjunction with TSM, ensure daily duties, work projects, cabin assignments and other projects are organized and successfully carried out.
4. Orient the crew to practices, procedures and policies of the Northern Tier National High Adventure Programs. This includes obeying the laws and regulations of the Canadian and U.S. governments and their agencies. Obligated to follow and abide by the practices, procedures, policies, and/or laws/regulations of Northern Tier, the Boy Scouts of America and governmental agencies. Violation of such may result in the termination of employment.
5. Train crews in canoeing skills as needed and in the proper use of Northern Tier equipment. Report any damaged or lost equipment to the outfitting staff.
6. Ensure that crew trips are conducted as planned in accordance with staff training, and Scouting policies and principals including Youth Protection policy, “Safe Swim Defense” and “Safety Afloat” standards. Activities such as running rapids, cliff jumping, and skinny-dipping are not allowed and violate BSA/Northern Tier policies.
7. Act as an active participating member of the canoe trip crew. This involves paddling a canoe 10 or more miles per day, carrying a personal pack and/or canoe over multiple portages daily. Most portages are between 100 yards and one mile long with the average being around a quarter mile.
8. Help with and lead assigned duties. Perform other duties as assigned by the TSM Staff. These duties may include trail clearing, dishwashing, maintenance projects, custodial work, helping in other departments and other projects as needed.

QUALIFICATIONS:

1. Must have current certification in Wilderness First Aid and CPR.
2. Successfully complete Brigade Leader and Staff training.
3. Ability to understand direction and work with minimum supervision.
4. Be (or become) a member of the Boy Scouts of America, Scouts Canada or International Camp Staff member.
5. Have the ability to pass the BSA swimmer test.
 - a. Jump feet first into water over the head in depth, level off and begin swimming
 - b. Swim 75 yards in a strong manger using one or more of the following: sidestroke, breaststroke, trudgen, or crawl.
 - c. Swim 25 yards using an easy, resting backstroke.
 - d. The 100 yards must be completed in one swim without stops and must include at least one sharp turn.
 - e. After completing the swim, rest by floating.
6. Meet Northern Tier physical requirements for staff, and turn in a completed Boy Scouts of America Health and Medical Record upon arrival before beginning employment.

POSITION REPORTS TO: ELY TRAIL STAFF DIRECTOR or DESIGNEE

Signature

Print name

Date